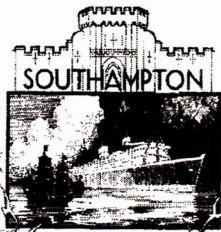


# Southampton and District Philatelic Society

Book Number: .....

## LIBRARY BOOK REQUEST FORM



SOUTHAMPTON  
& DISTRICT PHILATELIC SOCIETY

Name: .....

Telephone: .....

Email: .....

Date of request: .....

Name of Book: .....

I wish to borrow the above mentioned book from the Society library.

I understand that the book will be loaned to me for one month from the date it is handed to me. If I wish to retain it for a longer period I will contact the Librarian before the end of the loan period to arrange an extension. I also understand that the book will be immediately returnable if I do not arrange such extension.

While the book is in my possession I will take great care of it and ensure it is not damaged. If I notice anything wrong, I will inform the Librarian upon its return.

Signed: .....

Date Book Received: .....

Date Book Returned: .....

### Notes:

1. This form must be completed for each book borrowed from the library. It will be retained by the Librarian for record purposes and cancelled when the book is returned.
2. Members who do not attend the Tuesday meetings may hand this form to any committee member who will pass it to the Librarian. Alternatively it may be posted to him. Arrangements can then be made for the book to be either collected or delivered by another member

You may download and print this form. Then you may take it to a meeting or send it to the Librarian. Please refer to the contact page of the website:

<http://www.southamptondps.hampshire.org.uk/officers.html>